

Trinitee Richards
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OBJECTIVE Obtain an internship dealing with data analytics and system development.
ASSETS Trained in data analytics and system development, able to grasp new concepts quickly and efficiently, adaptable, reliable person, who can collaborate successfully.

EDUCATION **Charles R. Drew Senior Academy** **3.9 GPA** **2016 - Present**

RELEVANT COURSEWORK

Computer Science, Intro to Business and Technology, Pre-Calculus

RELEVANT PROJECTS

Chris 180 Incentive System **2019**

- Turned requirements from company into a working system
- Created a system for the company to track and input points for their clients
- Used Google Sheets from beginning to end successfully
- Used and connected to Google Form to create an easier input system

@Promise Center Intake System **2019**

- Developed a system that provided the company with the information they require
- Used Airtable Software successfully
- Connected Airtable database to Google Forms to create an easier input system

COMMUNITY INVOLVEMENT

Families First **2016**

- Provided assistance to a non-profit organization in the moving process to another facility
- Set up phones and thermostats for the company in the new facility

Space is the New Place **2016**

- Toured people through a program to promote more time outdoors and less electricity usage

Leukemia Walk **2017**

- Provided support to a walk for people suffering from Leukemia
- Increased awareness of Leukemia

WORK

EXPERIENCE **Social Insytes Data Management Consulting Firm** **2019 - Present**

Junior Data Analyst

- Completed Data Analytics and System Creation training successfully
- Learned how to use Google Sheets successfully
- Designed a system solution based on the requirements sent by the company
- Created a working incentive system for the non-profit organization, Chris 180
- Created an intake system for @Promise Center
- Created an intake system for SIM Consulting
- Presented the projects to each company
- Gathered feedback from the meeting with each company
- Enhanced system based on feedback

EXTRACURRICULAR ACTIVITIES

Junior Beta Club **2013 - 2016**

- Voted treasurer
- Participated in the Beta Convention in Macon, GA

Senior Beta Club **2017 - Present**

- Participated as a member of the Community Service organization
- Planned and participated in activities for Beta week

National Honor Society **2016 - 2017**

- Participated as a member of the Community Service committee

Student Government Association **2017 - Present**

- Collaborated with a team to plan activities for students at Drew
- Contacted staff for approval of the activities
- Contacted outside companies for food truck service

Young Black Excellence Club **2018 - Present**

- Voted treasurer
- Participated in increasing awareness of racial injustice issues in America today
- Collaborated with Morehouse students to develop ideas to further promote Black Excellence in our community

Senior Academy Debate Team **2017 - Present**

- Participated as Novice (JV) and Open (Varsity) debater
- Won the State Championship (2018 - 2019)

JA and JV Baseball Statistician **2016 - 2018**

- Recorded stats for both Junior Academy and JV baseball teams
- Reported collected stats to senior coach of the team for further analysis

Drew Charter Cheer Team **2017 - Present**

- Led JV and Varsity teams as Co-Captain
- Changed the type of cheers we did, which increased interest in joining the team

AWARDS/HONORS

Highest Honor Roll
MVP for Drew Charter JV Cheer Squad